



A quick guide to your Xda® Mini S

O<sub>2</sub>

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# Getting started

## 1. Remove the rear cover

Gently press the cover lock button in the direction of the arrow. Carefully lift the battery cover off.



## 2. Insert your SIM card

Slide the SIM into the holder, top to bottom, with the notch matching the holder on your Xda (facing top right). The gold contacts must be face down.

Please be careful not to force any of the SIM reader components, as this may cause damage. It doesn't take much pressure to insert the SIM correctly.

## 3. Insert the battery and replace the cover

Carefully connect the battery so the gold contacts connect with the row of connectors on the top right hand side of the Xda Mini S (just below the camera lens). You can only fit the battery one way and you shouldn't need to use force.

Gently press the battery down to secure it in place (there will be a small click as it is locked into position).

Slide the battery cover towards the camera lens then lightly snap into place.



**Mini tip:** it's a good idea to charge the battery for at least eight hours before you use your Xda Mini S for the first time.

#### 4. Charge the battery

You need to charge the battery fully before using your Xda Mini S for the first time.

Connect the AC charger to your Xda Mini S and plug it into the wall. We recommend you use the AC adaptor the first time you charge your Xda, and not the PC synchronisation cable.

A solid **amber** light shows your Xda Mini S is being charged. This light will turn **green** when the battery is fully charged.

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#### 5. Turn on and set up for the first time

Turn on your Xda Mini S by pressing the power button on the right-hand edge.

A welcome screen will appear. It will prompt you to **Tap the screen to set up your Pocket PC**. You can do this by following the on-screen instructions.

Your Xda Mini S will start to set itself up and add applications supplied by O<sub>2</sub>. After one or two minutes, you'll see a customisation screen which lets you tailor your Xda Mini S in a way you're comfortable with.



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Your options are:

**Basic:** configures your connection settings and adds extra touches so that your Xda is even easier to use. We recommend this if you're an experienced Xda user or if you want to load third party applications that use the Today screen.

**Corporate:** a tailored solution from O<sub>2</sub>. No settings or O<sub>2</sub> enhancements are installed – this option is only available if your Xda is supplied by your IT manager.

**Personal (default):** gives you the full Xda Mini S experience, including the O<sub>2</sub> Active menu. We recommend this if you are a new user.

For Personal and Basic options, choose your country and connection settings. The default is Postpay GPRS but you can use the slower GSM settings if you prefer.

Tap **OK** to complete your set up. Your Xda Mini S will then restart itself.

## 6. Enter your PIN

When your Xda Mini S restarts, it may ask you to enter the PIN for your SIM. (All new connections to O<sub>2</sub> have a PIN on their SIM.)

Tap in your PIN and select **Enter**.

If you're an O<sub>2</sub> Ireland customer, please enter the PUK code supplied with your SIM or call Customer Service on 1909.

**Mini tip:** you'll block your SIM card if you enter the wrong PIN three times. This means you won't be able to make or receive any calls, texts or picture messages. Don't worry – you can easily sort this out by contacting your service provider. They'll unblock it for you right away.

## 7. Synchronise with your PC

Because your Xda Mini S is designed to complement your PC as a PDA, you can work with the same information in both places. You can synchronise your Xda Mini S with Microsoft® Outlook® on your PC. This will let you keep a copy of your address book, appointments and emails on both your Xda Mini S and computer. Whenever you add appointments or write emails on your Xda, you can copy them across to your PC each time you connect. This way, you'll always have a back-up copy of your information.

To synchronise your Xda Mini S with your Windows® PC, you need to install Microsoft ActiveSync® (You'll find ActiveSync on the Companion CD in your Xda Mini S box, along with a copy of Microsoft Outlook 2002 and a single PC licence.)

After you've installed ActiveSync, connect the USB cable to your PC and Xda Mini S then follow the on-screen instructions to get synchronised.

**Now you're set up, let's get going.**



Section

## Using it

### The mini that's maxi

Call it pocket sized. Call it compact. It may be small but the Xda Mini S is also one of the most powerful connected handhelds available. Its sliding keyboard means you can easily work, play and keep in touch on the move. You can get hold of contact information, take notes, track appointments, see presentations and much more.

### Mobile phone

Use your Xda Mini S just like a mobile phone to keep in contact. Get in touch with the office or send text messages.

### Video and pictures

Take detailed pictures or shoot video with sound. The Xda Mini S has a high-resolution camera built-in with flash, and a clear, high-quality colour screen.

### Internet and messaging

Use Outlook Mobile to send and receive emails with attachments, keep track of meetings and events, and keep in sync with Outlook on your PC. Compose and send picture messages or text your contacts for a fast response.

Internet Explorer Mobile gives you fast connection to the Internet. Do your banking, check your market prices or catch up with the day's news.

### A world of connections

With onboard support for GPRS and Wireless LAN, you have several ways of connecting to the Internet at a range of speeds. Just choose what suits you and your location. Bluetooth means you're wire free and can use your Xda with car kits and headsets.



## In the box

**Xda Mini S** – your all-in-one phone and hand-held PC



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**Xda Mini S case** – to protect and carry your Xda



**Stylus** – to operate the touch sensitive screen



**Xda Mini S battery** – to power your Xda



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**AC adaptor** – to charge your Xda Mini S



Hands-free stereo headset



Connection cable –  
to connect your Xda to your PC



Quick guide –  
this booklet



Microsoft Windows Mobile  
Companion CD – including  
ActiveSync and Outlook 2002



Microsoft Windows  
Mobile 5.0 –  
user guide



Warranty card for Europe



O<sub>2</sub> may change the contents of the Xda Mini S box in the future. The images here are purely to illustrate what's in the box; the actual contents may look slightly different.

## A tour of your Xda Mini S



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### 1. Notification lights

The left LED will flash **blue** when Bluetooth is on, **green** when Wireless LAN is on, and alternate **blue/green** when both are on.

The right multicolour LED has a number of meanings: **solid orange** when there is no GSM network or the battery is being charged, **flashing orange** when an alarm has gone off or a text message has been received, and **flashing green** when connected to a GSM network.

### 2. Speaker

Press to activate the Message inbox.

### 4. Internet Explorer

Press to activate Internet Explorer.

### 5. Call key

Press to accept a call or to go to the phone keypad. Press and **hold** this if you want to activate/de-activate the speakerphone during a call.

### 6. End call key

Press to end a call. Press and **hold** to end an active GPRS data connection.

### 7. Navigation pad

Press this multi-directional control up, down, left, or right to move through menus and applications. When the centre button is pressed, it works as an action key (to 'select' an item for example).

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### 1. Voice dial

You can record voice 'tags' for each of your contacts. By pressing this button and speaking their name, you'll automatically call them.

### 2. Infrared port

Lets you exchange file(s) or data with other devices wirelessly, or connect to your PC (if it has an infrared port) to synchronise with Microsoft ActiveSync.

### 3. Soft reset

Sometimes you may need to restart your Xda. Gently press the stylus into this hole to reset your Xda.

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**Mini tip:** press the voice dial button and say "Anthony" – if you've recorded a tag for him, your Xda will call him!

**Mini tip:** you can adjust the phone volume when a call is active; otherwise you'll only adjust the system volume.

### 4. Camera button

Press to launch the camera application, and press again to take pictures!

### 5. Connections

Press to activate the connection manager to turn on Bluetooth or Wireless LAN.

### 6. Volume slide

Slide this up or down in portrait mode (top to bottom, lengthways), or left or right in landscape mode, to adjust the volume.

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### 1. External carkit antenna connector

For use with an external aerial, to improve radio reception in areas where coverage is poor.

### 2. Flash/Video light

In camera mode, this light will act as a flash. In video mode, it will come on to give you more light in dark settings. The effective range is about half a metre.

### 3. Camera lens

Please keep clean from fingerprint marks to take the best quality pictures.

### 4. Stylus and stylus slot

Your stylus works with the touch-sensitive screen to use applications and control your Xda.



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### 1. Mini SD card slot

Lets you insert a storage card (Mini SD format) for storing data.

### 2. Power/Backlight

Press and hold to turn the device on or off.

Quickly press the power button to turn the screen on or off.

In normal operation, the phone is turned on at start-up after you enter the SIM PIN. If the screen goes off, the phone will still remain connected.

### 3. Earphone jack

Allows you to listen to music or use the phone's hands-free kit.

### 4. Mini USB sync connector

Use this connector to recharge the battery or with Microsoft ActiveSync to synchronise data with your PC.

### 5. Battery cover lock

Press to release the lock for the back cover.

### 6. Microphone

Speak into the microphone when receiving or making a phone call or voice recording.



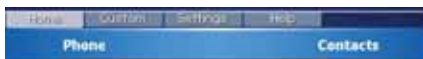


### Navigation bar

The navigation bar, along the top of the screen, displays the name of the running application, battery status and the O<sub>2</sub> icon. If you tap and hold the O<sub>2</sub> icon, you can position it where you like and select a connection to activate.

Next to the G icon is the notification bar, which is where important messages will be displayed (e.g. New Messages, Low Battery, Voicemail).

If you tap the bubble icon, you'll see a second row with the icons detailed in the table opposite.



### Base menu bar

This bar along the bottom of the screen gives you some extra options to customise your Xda Mini S. The custom option will give you even more options including detailed battery information.

Status icon	Meaning
	Tap this icon to go to the Today screen at any time. The application you're in at the time won't close
	Tap to adjust the system and phone volume
	Battery is only 20% full You'll need to charge it soon
	Battery is nearly empty
	Battery is empty
	You're connected to a foreign network (you're roaming)
	You're connected to GPRS
	You are connecting/connected to GPRS
	Battery is being charged
	There is more than one notification

Status icon	Meaning
	Speakerphone is active
	You've missed a call
	Searching for an accessible Wireless LAN hotspot
	Connected to a wireless LAN hotspot
	New instant message in MSN Messenger
	New email, text or picture message(s)
	Phone is on with strong coverage
	Coverage is average
	Coverage is poor
	Phone is searching for a network to connect to
	Phone is switched off
	There's no network available to connect to, or no SIM in your Xda

## Stay connected

Music, pictures, video messaging, games, chat – think of your Xda Mini S as a mobile entertainment system to enjoy in your spare time.

### Messaging

Your Xda Mini S is a powerful device for messaging. Its built-in sliding keyboard makes composing messages and replying to them so easy. You can record a short video clip and send it direct to a mobile phone. You can email text, pictures and even sound bites.

Here are some of the options:

- **Inbox** – straight to your mailbox
- **Email Set-up** – set-up your email with just your email address and password. If you set-up a number of email accounts, these will all be listed here for easy access
- **Text** – go straight to text messaging
- **Multimedia** – go straight to picture messaging\*
- **MSN Messenger** – go straight to MSN's online instant messaging application

\* Playback depends on receiving phone model

### Calls

Activates the phone.

### O<sub>2</sub>

Activate the web browser and visit the O<sub>2</sub> internet portal for the latest news and entertainment.

### Video

Activates the video functions, including video record and camera.

### Media centre

Download short video clips from our Mobile Video service,

covering sports, fashion, entertainment or even just the news. Listen to music when out and about, or even play a game to pass the time on the train!

Media centre links you to:

- **Windows Media Player**
- **Video Downloads**
- **Games**

### News

Access the latest news of the hour, sourced straight from the Internet, with a single tap.\*\*

\*\*Subject to network coverage

### Extras

This is how you can customise your Xda Mini S. Use Profiles to choose flight, meeting or silent mode. The Hotspot directory tells you where to find O<sub>2</sub> Wireless LAN hotspots and a location finder when you're out and about. Power Profiles lets you set the phone to switch on and off at your predetermined times e.g. off at 11pm on Friday, on again at 8am Monday. And you can use Task Manager to manage running applications.

Extras links you to these helpful applications:

- **Hotspots Directory**
- **Task Manager**
- **Bluetooth**
- **Email Set-up**
- **Power Profiles**
- **Connection Settings**

O<sub>2</sub> Ireland customers should visit [www.o2.ie/wirelesszone](http://www.o2.ie/wirelesszone) to find local hotspots.

### Favourites

A list of your web links – add your own most often used links and tap to go straight there. This list is made from the favourites set-up in Internet Explorer Mobile.

**Enjoy!**



Section

## Help and troubleshooting

### Help online

Need technical help with your Xda Mini S? No problem. Send an email to our support team:

[\(UK\) o2datasupport@o2.com](mailto:o2datasupport@o2.com)  
[\(EIRE\) support@o2.ie](mailto:support@o2.ie)

We will try to get back to you within 24 hours or on the next business day.

### Talk to us

If you have any general questions about your Xda Mini S, your service provider will be able to help. You'll find their contact details printed on your monthly bill. If you're a corporate customer, we recommend you contact your internal help desk.

Need to ask about charges on your account or services not activated? Please contact the service provider where you bought your Xda from.

**Mini tip:** our technical support team can only help you with how to use your Xda Mini S.

### Can I use software designed for the Xda II series or Windows Mobile 2003 with my Xda Mini S?

Xda Mini S uses Microsoft Windows Mobile 5.0 as the core system. Applications written for the Xda II family (such as IIs, Ili or Mini) may not work correctly.

You should contact the software vendor to check if the application will work correctly with Windows Mobile 5.0.

### Can I receive phone calls or text messages while using the internet or synchronising email on my Xda Mini S?

You can make and receive phone calls when using Wireless LAN. If you're actively using your connection in GPRS mode, your phone calls will be forwarded based on your settings – the default is to divert to voicemail (if it's set up) or another number.

However, you can make and receive calls if your GPRS is idle.

### What are the maximum speeds of GPRS?

In GPRS mode, Xda Mini S supports a maximum download speed of about 53kbps and an upload speed of 26kbps.

### How do I turn the phone off and go into PDA mode?

Tap the antenna icon at the top of the screen, and select [Turn on flight](#) mode.

### When I'm overseas, why do I see a white triangle at the top of the screen?

The triangle means you're roaming on a foreign network and roaming charges apply.

### Can I close applications using one of the buttons?

Press the **End call** key, or tap the **X** in the top right corner of the application.

### How can I display my own number?

Choose **Start > Programs > SIM Manager > Tools > List of Own Numbers**. Tap number **1** in the list. Tap in your name and mobile number. Tap **Change**. Tap **OK** to exit. If you choose **Phone > Menu > Options**, you'll see your number.

### How do I set up my email account to regularly check for new email?

First, create an email account. In the O<sub>2</sub> Active menu select **Messaging > Email Set up** and follow the instructions. Once complete, tap **Start > Messaging > Menu > Tools > Options > Accounts**. Tap on your email account. Tap **Next** three times. Tap **Options**. Tick **Connect** and **Check for messages every**.

In the box below, you can set the delay before email is checked or leave it as the default of 15 minutes. Tap **Next** twice and then **Finish**.

### How can I delete emails from my mail server?

By default, your Xda will only download a copy of the email from your mailbox. To delete them from your mailbox, select **Start > Messaging > Inbox > Menu > Tools > Options > Storage**. Change the **Empty deleted items** dropdown box to **Immediately**.

The next time you synchronise with your mailbox, the emails should be deleted.

However, your Internet Service Provider (ISP) may not support this service.

**Mini tips:** to find out more you can check out the latest FAQs at [www.o2.co.uk/xda](http://www.o2.co.uk/xda)